

**Student-Athlete Transfer Form**

This form is required of all transfer students who wish to participate in interscholastic sports in the CHSAA. The responsibility for completing this form lies with the school the student attends.

**Please check if this applies to the transfer request.**

**\_\_\_\_\_ Residency Change transfer policy states: A residency is changed when one is abandoned and another one established through action and intent. Residency requires one’s physical presence as an inhabitant and the intent to remain indefinitely. The mere renting of property does not confer residency.**

**PART I**

**TO BE COMPLETED BY THE STUDENT’S RECEIVING SCHOOL**

Receiving School \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Student’s Name\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date of Transfer\_\_\_\_\_\_\_ **\***Date of Birth\_\_\_\_\_\_\_\_ Grade Level\_\_\_\_ Date entered 9th Grade\_\_\_\_\_\_\_\_\_\_

* **A birth certificate and proof of address must accompany this application.**

Student/Family Previous Address:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Student/ Family Present Address:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Parent’s/Legal Guardians Names:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**PART II**

**TO BE COMPLETED BY STUDENTS SENDING SCHOOL**

Sending School:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Did the student participate in athletics at the sending school \_\_Yes \_\_No

If yes above, please complete.

Year Sport Level

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Did the student repeat any grades? Yes \_\_\_\_ No \_\_\_\_ If yes, which ones? \_\_\_\_\_\_\_\_\_\_\_\_\_

Name of School(s) attended prior to transfer \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date of Entrance to this school\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date of Withdrawal from this school\_\_\_\_\_\_\_\_\_\_

Student’s Address while attending this school \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

With whom(names) did the student reside at this address\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Relationship of this(these) person(s)\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Signature of Administrator \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Title\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Part III**

**Required Signatures**

**The undersigned hereby certify that the student named herein has transferred to his/her present school without inducement, recruitment, or having sought an athletic advantage.**

**The receiving school’s administration is responsible for verifying these and other eligibility requirements found in the CHSAA By-Laws.**

Parent’s/Guardians \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date\_\_\_\_\_\_\_\_\_\_\_

Principal Receiving School \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date\_\_\_\_\_\_\_\_\_\_\_

Athletic Director Receiving School \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date\_\_\_\_\_\_\_\_\_\_\_

**ATTACHMENTS REQUIRED**

**PLEASE CHECK OFF**

\_\_\_\_\_ BIRTH CERTIFICATE

\_\_\_\_\_ PROOF OF ADDRESS (COPY OF UTILITY BILL, LEASE AGREEMENT, MORTGAGE, PHONE)

**THIS FORM MUST BE SUBMITTED TO THE RECEIVING SCHOOL ATHLETIC DIRECTOR. ONCE CHECKED FOR ALL REQUIREMENTS, EMAILED TO:**

[**bqchsaa@gmail.com**](mailto:bqchsaa@gmail.com)

The transfer committee will decide the status of all transfer requests. No student-athlete is eligible for league play until the committee has rendered a decision.